

Rose Hill Elementary School

6301 Rose Hill Drive, Alexandria, VA 22310



Home of the Rockets

Parent & Student Information

ADMINISTRATION TEAM

rosehilladministrativeteam@fcps.edu

- Rachal Edwards
- Caylene Miller
- Chrissy Roehm

OFFICE TEAM

rosehilloffice@fcps.edu

- Linda Layton
- Yudi Del Castillo
- Vivian Reed
- Jackie Saravia
- Lily Tran

TELEPHONE: 703-313-4200

ATTENDANCE LINE: 703-313-4242

ATTENDANCE FORM

OFFICE HOURS: 8:00AM-4:45PM

FAMILY LIAISON

kpennington@fcps.edu

- Kate Pennington

TELEPHONE: 703-313-6455

DAILY SCHEDULE

Doors Open: 9:00am

Grades PAC, ECIP, K-6: 9:15am-4:00pm

ECCB Morning: 9:15am-12:35pm

ECCB Afternoon: 12:40pm-4:00pm

FCPS SCHOOL CALENDAR

CLINIC INFORMATION

TELEPHONE: 703-313-4210

Public Health Nurse: Adelaide Boohene

Email: aboohene@fairfaxcounty.gov

Rose Hill has a Student Health Aide who supports students daily in the clinic setting.

School Attendance

Daily student attendance is mandatory per the code of Virginia. All classes begin with a Morning Meeting at 9:15am. If your child is going to miss school for any reason, please inform the office, which you can do either by calling the attendance line or submitting the [attendance form](#). Please call before 9:15am. In addition to notifying the front office, it would be helpful if you email your child's teacher. Parents/guardians of students with excessive absences will receive notification from a member of the administrative team or Rose Hill's Attendance team. It is our goal to have 100% of the students engaged in learning every day.

The [Standards for Accrediting Schools in Virginia](#) specifies that schools provide 180 days of instruction for elementary students. In accordance with [FCPS School Board Policy 2232.4](#), reasons for approved absences for elementary students are the same for secondary students. These include illness of the student, death in the family, medical or dental appointment, observance of a religious holiday, or any reason for which the principal considers that exempt from attendance is in the best interest of the student. Reasons for unexcused absences include family/student vacations, childcare situations, non-school related activities, missed school bus, rainy weather, or other reasons unacceptable to FCPS.

Visitors

Security is an essential part of student safety and is our number one priority. Upon ringing the bell outside the main door (door 1), office personnel will welcome you to the building and ask you to identify the purpose of your visit. All visitors, including volunteers, are required to report to the main office to sign in and record the date and time of your arrival and departure. **Please bring a government issued ID so that your identity can be verified.** A sticker or badge must be worn in the building at all times. Visitors who are not wearing an approved ID badge will be considered "trespassers" per the [FCPS School Board Policy 1360.2](#). Entrance to the building is facilitated by a keyless entry system monitored by the office team. Those families participating in SACC should use the buzzer located at door 5 for entrance to the SACC program.

Parent/Teacher Association (PTA)

Rose Hill is fortunate to have a robust and active PTA. We highly encourage our families and staff to become a member of the Parent/Teacher Association. PTA regularly communicates through their [website](#) and Facebook page. There are multiple ways in-which parents/guardians can contribute to our school, whether it is for a special activity or on a regular basis. Meetings are held online 4-5 times throughout the school year. Meeting dates will be published on their [website](#).

Cell Phones & Smart Watches

In accordance with updated [Students Rights & Responsibilities \(SR&R\)](#), students in grades K-6 are only allowed to use cell phone before and after school. During the school day, cell phones will be turned off and left in the student's backpack. Watches that serve a dual purpose, and may have a phone or text feature, may be worn, however, the phone features (text, internet) must be disabled or off during the school day. If this is not possible, the dual purpose watch should not be worn to school.

Technology

FCPS provides all students with laptops or iPads for online learning.

- Students will have access to FCPS Gmail accounts.
- The school's computer will already have shortcuts on the desktop to the frequently used programs.
- Kindergarten students will be assigned an iPad.
- Students in grades K-2 will leave laptops at school.
- Students in grade 3-6 will be allowed to transport laptops back and forth to school.
- Even at home, students bear the responsibility to use the laptops appropriately.

Students are encouraged to contribute to the Rose Hill positive and caring environment. We will work together to support/reinforce appropriate Digital Citizenship.

Birthday Celebrations

We acknowledge that families choose to celebrate birthdays in various ways. If you are wanting to have a celebration at school, **a birthday treat (healthy food items or non-food items are preferred) may be brought to the school office and will be distributed to the class at lunch time in the cafeteria.** It would be very helpful if you notified your child's teacher. We are not allowed to distribute class rosters or parent contact information. Balloons are also not allowed because they will set off the building alarm system.

Breakfast and Lunch Meals

Breakfast can be purchased before school, between 9:00am-9:15am. Breakfast is \$1.75. Students may bring lunch from home or purchase it at school. Rose Hill does have a salad bar which is a part of the lunch meal purchase. Lunch is \$3.25. You can upload money directly into you child's [MySchoolBucks.com account](#). Khin Lin is the RHES Cafeteria Manager. If you want to limit what your student can/cannot purchase (such as bottled water, pretzels), contact Ms. Lin directly at kzlin@fcps.edu.

If your family qualifies for free and/or reduced price meals, you need to complete [this form](#) so that your benefits can continue. If you have questions about anything related to free and reduced meals, contact the RHES Family Liaison, Kate Pennington at kpennington@fcps.edu.

Communications/Emergency Messages

FCPS wants to keep you well informed and uses a variety of modalities to contact families depending on the urgency. Rose Hill Elementary School uses three modalities:

- [News You Choose](#) - This is a subscription-based, email communication tool use for non-emergency communications. The school principal uses this to send out the RHES Community Newsletter twice a month.
- eNotify - This is used to communicate very important or urgent messages. You cannot opt out of receiving these messages.
- Talking Points - Rose Hill uses this quite often and allows the school to send short messages in text form. Families receive the messages in the language of their choosing and it is also a great way to communicate back and forth with the child's teacher!

Communicating with Staff

Email and Talking Points are the best way to contact your child's teacher. At the start of the school year, your child's teacher will call you to introduce themselves and their contact information will also be shared during the Rocket Launch. Most grade levels also send home regular newsletters that share the learning that is happening within the classroom.

Recess

VDOE expects that all students are provided with a daily recess that is at least 20 minutes of duration. Rose Hill provides a 30 minute daily recess for students. **Recess is not optional so please dress your child appropriately for the weather, even for the winter!** We follow the weather guidelines that are provided to us by the county to make the determination of whether recess will be indoors or outdoors.

Transportation Change

If there is going to be a change in how your student is going to go home, please **email the Rose Hill office team and classroom teacher by 3:00pm** so that there is ample time to make the student aware of the change and ensure they get them in the right location. We are unable to take transportation changes via phone calls.

